

**San Pedro Service Center Refurbishment Project**

The San Pedro Service Center Project (Project) will provide refurbishments to the existing center located at 769 West Third Street in the community of San Pedro. This Center is instrumental in developing programs and resources to meet community needs by providing the area with opportunities to participate in a variety of individually rewarding and socially beneficial activities to improve the quality of lives. The Center provides emergency services for the community as exhibited during the pandemic, support services, food security, educational resources, support groups, social and recreational engagement, youth and children programming, job training, and special seasonal events.

The Los Angeles County Development Authority (LACDA) will act as the agent for the County of Los Angeles (County) and oversee the refurbishment Project. The proposed scope of work ~~includes~~ consists of minor interior renovations within the existing structure, including, but is not limited: ~~to minor~~ interior demolition, paint, carpet, tile, acoustical ceiling tiles, light fixtures, customer service desk, sewer pipe repairs, and Americans with Disabilities Act (ADA) upgrades. A Board-approved Job Order Contract (JOC),

**MOTION**

MITCHELL	_____
KUEHL	_____
HAHN	_____
BARGER	_____
SOLIS	_____

administered by the LACDA will be used to complete this work, for a not to exceed Project budget of \$1,700,000. The work will be funded with \$1,700,000 in Fourth Supervisorial District Special Project Funds.

The Executive Director of the LACDA is recommending that the Board approve the Project and funding, adopt the plans and specifications for the Project, and authorize the use of a JOC to complete the Project with a total Project budget of \$1,700,000.

**I, THEREFORE MOVE** that the Board of Supervisors:

1. Find that the Project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 and Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G;
2. Approve the Project and funding of \$1,700,000 in Fourth Supervisorial District Special Project Funds;
3. Authorize the Chief Executive Officer, or her designee, to execute and, if necessary, amend or terminate a Funding Agreement between the County and the Los Angeles County Development Authority (LACDA) to deliver the Project for an amount not to exceed \$1,700,000;
4. Authorize the LACDA to execute the Project on behalf of the County using a Board-approved Job Order Contract, and to take such other actions necessary to implement the work; and
5. Authorize the Executive Director of LACDA, or his designee, to approve and accept the Project at completion on behalf of the County.

**I, FURTHER MOVE** that the Board of Supervisors, acting as the Board of Commissioners for the Los Angeles County Development Authority:

1. Determine as a responsible agency that the recommended actions are exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 and Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G;
2. Authorize the LACDA to deliver the Project on behalf of the County;
3. Authorize the Executive Director, or his designee, to execute and, if necessary, amend or terminate a Funding Agreement between the County and the LACDA to deliver the Project for a total amount not exceeding \$1,700,000, and incorporate these funds into LACDA's approved Fiscal Year 2021-2022 budget as needed;
4. Adopt the plans and specifications that are on file with LACDA's Construction Management Unit;
5. Authorize the Executive Director, or his designee, to deliver the Project using a Board-approved Job Order Contract using Fourth Supervisorial District Special Project Funds; and
6. Authorize the Executive Director, or his designee, to approve and accept the Project at completion on behalf of the County.

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JH: dg